



Leadership Development Facilitator

Policy Manual U.S. and Canada

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The Lead Like Jesus Facilitator Policy Manual details all policies, procedures and guidelines that govern the relationship between Lead Like Jesus and Leadership Development Facilitators. The manual includes information on the requirements, expectations, guidelines and benefits for all certified Leadership Development Facilitators.

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Lead Like Jesus

Who We Are

Lead Like Jesus (LLJ) is a not-for-profit global leadership development organization that promises a leadership model that transforms you and those you influence. Our proven methodology is based on the model of Jesus, focusing on heart-centered, transformative leadership that equips leaders to effectively impact their own spheres of influence.

Our Purpose

We exist to glorify God by inspiring and equipping people to lead like Jesus.

Our Vision

Someday, everyone everywhere will be impacted by someone who leads like Jesus.

Our Values

Leadership Development Facilitators as well as Lead Like Jesus employees agree to the letter and spirit of these shared business values:

- Glorify God in all we do
- Jesus is the greatest leadership role model of all time
- Relationships based on trust and respect
- Biblically-sound content and teaching
- Wise stewardship of time, talent, treasure, and influence

What makes Lead Like Jesus different?

Our Framework

We believe skills and knowledge can't replace character and integrity. Leading like Jesus involves the alignment of our Heart, Head, Hands and Habits.

Our Definition

We believe leadership happens anytime we influence the thinking, behavior or development of another.

Our Model

We believe Jesus is the greatest leadership role model of all time, so our leadership philosophy is simple: follow the Leader.

Leadership Development Facilitator (further known as Facilitator) Requirements – Standards – Code of Conduct

Facilitator Certification Requirements

- Complete a Facilitator Application Form
- Register and submit certification fee for the Encounter Facilitator Certification Course.
- Read and agree to all policies and requirements outlined in the Leadership Development Facilitator Policy Manual and Covenant
- Sign the Facilitator Covenant and return to Lead Like Jesus
- Successfully complete the Certification Course
- Facilitate an Encounter within one year of Facilitator Certification Training and debrief your experience with a Lead Like Jesus staff member.

Upon successfully completing all requirements for becoming a certified Leadership Development Facilitator we welcome you into a community of committed Facilitators who engage and equip people to lead like Jesus. Our Facilitator network is dedicated to helping individuals learn to lead, live and love like Jesus. We do this by following the greatest leadership role model of all time – Jesus of Nazareth. We make a greater impact in our world by being effective leaders.

Facilitator agrees and acknowledges:

- To be committed to the Lead Like Jesus message
- To maintain a personal and consistent walk of faith
- To be a role model of Jesus-like leadership in all areas of your life
- To participate in weekly worship with a local congregation
- To facilitate Encounters within the US and Canada. Facilitators wishing to lead Encounters outside North America are asked to contact Kim Rider at Kim.Rider@leadlikejesus.com
- That he/she is at least 18 years of age and a resident of US or Canada

Facilitator agrees to follow these guidelines:

- To participate in monthly facilitator calls or listen to the recordings when possible.
- To pay the annual Facilitator renewal fee by or before January 31 of each calendar year
- To support lead Like Jesus with prayer and financial giving

Facilitators agree to this code of conduct:

- We speak the truth as we know it
- We do what we say we will do
- We build relationships built on trust and Biblical truths
- We truthfully represent all information pertaining to any LLJ product or service
- We agree to abide by all laws and standards of professional conduct and courtesy
- We agree to conduct business with professionalism, integrity, and respect for all individuals, without regard to race, creed, color, sex, age, national origin, or any other classes protected by law.

Lead Like Jesus Copyright and Trademark Regulations

Proprietary Information

Proprietary information refers to materials including leadership and training materials, assessments, publications, and other copyrighted works (“Materials”) created from time to time by Lead Like Jesus and all intellectual property rights, including without limitation, copyright, trademark, trade dress rights in and to the Materials, are and shall be the sole property of LLJ. In the event that Facilitator makes any Derivative Works (as defined by U.S. Copyright Law, 17 U.S.C. §101, 1976 as amended) using the Materials, the Derivative Works shall be the sole property of LLJ. Facilitator must have the prior written approval of LLJ to create or use a Derivative Work. Facilitator shall return any and all Materials or Derivative Works to LLJ upon LLJ’s request. In the event Facilitator has previously created a Derivative Work before signing this Covenant, Facilitator must comply with the requirements stated below prior to using the Derivative Work. LLJ reserves the right to grant to anyone a right to use the Materials.

Use of Materials.

Facilitator is being provided the right to utilize the Materials to conduct learning events, training seminars or to edify and equip people to Lead Like Jesus (“Scope of Use”). Facilitator shall not use the Materials outside the Scope of Use. Facilitator agrees to utilize the Materials without violating any of LLJ’s legal rights. Facilitator agrees that he/she will not: (I) use the Materials inconsistent with the Covenant or as LLJ provides from time to time; (II) use out of date Materials; (III) train others to be a facilitator; (IV) present Materials in any format different than the form prescribed by LLJ, (V) market or identify himself or herself as an employee of LLJ; and (VI) copy or allow others to copy, reproduce or modify in any fashion any of the Materials without written permission from LLJ.

All images Facilitator generates of the Materials shall bear an appropriate copyright notice.

Facilitator agrees to acknowledge “Lead Like Jesus” as the source of the Materials in all publications, literature, digital uses, or documents, preferably by the inclusion of the statement: “Courtesy of Lead Like Jesus”. LLJ’s programs and all copyrights, trademarks relating thereto, including without limitation, the Materials, power point presentations, videos, webinars, online training, digital applications of the Materials, Certification Courses, participant packets, training packets, and any other items provided by LLJ, whether or not protected by copyright, are not to be copied, modified, translated, or reproduced without the prior written consent of LLJ. Facilitator may use the “Lead Like Jesus” logo on business cards and other communications upon the successful completion of the Certification Requirements. Facilitator agrees to receive ongoing communications from LLJ and to respond within a reasonable period of time.

Reproduction in any form is strictly prohibited.

Facilitators may not reproduce, scan, re-typeset, translate, print or publish on paper or electronically any Lead Like Jesus copyrighted products without prior written approval. Any copyright violation will invalidate Facilitator Covenant.

Lead Like Jesus Facilitators agree to abide by all copyright regulations. Any infringement of copyright will result in the termination of Facilitator status and all access and rights to the use of LLJ products and services will be revoked.

Learning Events – Networking Events – Facilitator Store

Lead Like Jesus Facilitator Conference Calls-Zoom Calls

Lead Like Jesus staff host a Facilitator call from time to time to provide Facilitators with updates and news about LLJ and their products and services, to fellowship together through a devotional time, to learn about leadership and/or biblical principles and how they pertain to our lives as we lead like Jesus, and to stay connected and current with all Lead Like Jesus news and information.

An announcement email is sent prior to each call with a call agenda and logistical information on how to login to the conference call. All Facilitator calls are recorded and are available for replay after the call. We strongly encourage Facilitators to attend these calls live, however when that is not possible, we recommend listening to the recorded call.

LLJ Facilitator Store

All Facilitators have access to their personal Facilitator Store on the LLJ website. Products are offered to Facilitators at preferred pricing. Event supplies/resources are available for purchase and use. Facilitators may also access customizable marketing collateral and resources in their Store. An archive section is provided which includes past Facilitator conference-zoom calls and recorded training sessions.

Facilitators create a Username and Password upon registering for the Encounter Facilitator Certification. This password and username will be used each time Facilitator logs into their Facilitator Store.

LLJ Website – Marketing Guidelines – Marketing Resources

The Lead Like Jesus website creates brand awareness and recognition of Lead Like Jesus in the marketplace. We recommend that all Facilitators link to our official site for marketing and creating awareness regarding our products and services

Facilitators' Website and Marketing Policies and Procedures

Facilitators may choose to market, advertise and showcase Lead Like Jesus products, services and events on their website. LLJ requires that all Facilitators maintain copyrights, current logos and clearly identify themselves with the high quality and standards of Lead Like Jesus in publications and announcements.

Facilitators acknowledge that Lead Like Jesus reserves the right to monitor any and all information transmitted or offered on Facilitator's web site as it pertains to the sale, marketing, positioning and promoting of Lead Like Jesus products, systems, assessments, programs and seminars. LLJ requires that all standards, proper endorsements and high quality are maintained on Facilitator's website as it pertains to Lead Like Jesus.

Marketing Resources

The Lead Like Jesus website and marketing campaigns will provide a national presence and awareness of LLJ in the marketplace. Your Facilitator Store offers marketing collateral and resources to promote events and products to use when promoting events, products and attendance at learning events and conferences. Many resources below are currently available or are in an on-going development process. Additional resources will appear as developed.

Customizable Marketing Collateral

Product Previews

Explainer Videos

Testimonials

Placing Orders and Shipping

Lead Like Jesus business hours are 8:30 am to 5:00 pm ET. Product orders are to be placed through your Facilitator store at LeadLikeJesus.com. In the event of a problem or concern with your order, please call 800.383.6890 for staff assistance.

Any order placed after 2:00 pm ET in your Facilitator Store will be processed the following business day.

How to Place an Order

Product orders: online through your Facilitator store - <https://leadlikejesus.givecloud.co/lljstore>

Facilitators login to their personal store with username and password that was created when registering for Encounter Facilitator Certification. If a problem or concern occurs with your order, please call 800.383.6890 for staff assistance.

Materials are non-returnable and non-refundable

Payment

All orders must be paid in U.S. funds prior to shipping.
LLJ accepts Visa, American Express, MasterCard, and Discover.

Shipping Policy

Product orders are shipped the same day if received by 2:00 EST. All orders are shipped by UPS or best shipping method and actual shipping fees will be charged to Facilitator. For ground shipping, please allow 7 business days for your order. For less than 7 business days, additional shipping fees may apply.

Lead Like Jesus will make every effort to ship your orders using the least expensive method but the timing of the order and the date needed will dictate the shipping method.

Contacting Lead Like Jesus

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Ste F-103
Greer, SC 296**

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